

APPENDIX II**EAST AYRSHIRE COUNCIL****PERSONNEL AND PROPERTY SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE****MINUTES OF MEETING HELD ON TUESDAY 18 APRIL 2000 AT 1000 HRS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Eric Jackson, Katie Hall, Daniel Coffey, Douglas Reid, Drew McIntyre, John Knapp, Tommy Farrell and Provost Boyd.

ATTENDING: David Montgomery, Chief Executive; Barbara Haughan, Director of Corporate Services; Stephen Chorley, Director of Development Services; Robert Paton, Head of Economic Development; Graham Haugh, Head of Personnel; Bill Walkinshaw, Principal Administrative Officer; Charles McBreen, Health and Safety Manager; and Christine Baillie, Trainee Administrative Officer.

APOLOGIES: Councillors John Weir, Harry Wilson and Jimmy Kelly.

CHAIR: Councillor Eric Jackson, Chair.

MINUTES OF MEETINGS OF JOINT CONSULTATIVE COMMITTEES

1. There were submitted and noted the undernoted Minutes (circulated) as contained in Annexations I and II of these Minutes.
- 1.1 **MINUTES OF JOINT CONSULTATIVE COMMITTEE (MANUAL WORKERS AND CRAFTPERSONS) OF 9 MARCH 2000** – Annexation I.
- 1.2 **MINUTES OF JOINT CONSULTATIVE COMMITTEE (APT&C ETC STAFF) OF 14 MARCH 2000** – Annexation II.

TEACHING AND HIGHER EDUCATION ACT 1998

2. There was submitted a report dated 28 March 2000 (circulated) by the Director of Corporate Services which provided an overview of the provisions of Part III of the Teaching and Higher Education Act 1998 relating to time off for study or training for young employees and possible implications for Council policy and procedure.

It was agreed to note the terms of the report and the Council's general compliance with Part III of the Teaching and Higher Education Act.

Councillor Reid joined the meeting during discussion of the above item.

**EXTENSION OF EAST AYRSHIRE GENERAL EMPLOYEE REVIEW
(EAGER) 2000/2001 (Item 5, Page 427)**

3. There was submitted a report dated 11 April 2000 (circulated) by the Director of Corporate Services which provided an update on the progress of the 1999/2000 EAGER pilot exercise and which proposed the extension of EAGER to further groups across the Council in 2000/2001.

It was agreed:

- (i) to approve the proposed extension of EAGER in 2000/2001; and
- (ii) that the Head of Personnel provide future update reports to the Personnel and Property Sub-Committee in relation to the progress of the extended Pilot group.

COMMUNITY SERVICES DEPARTMENT - PROPOSED AMENDMENT TO STAFFING STRUCTURE (Item 9, Page 766)

4. There was submitted a joint report dated 3 April 2000 (circulated) by the Directors of Community Services and of Corporate Services which requested approval of the post of Crafts Development Officer.

It was agreed to approve the addition of the post of Crafts Development Officer, graded AP4, for a period of up to three years.

GALLEON CENTRE CORPORATE MEMBERSHIP SCHEME

5. There was submitted a report dated 28 March 2000 (circulated) by the Director of Corporate Services which advised of the Galleon Sport Centre's Corporate Membership Scheme and which recommended the opportunity of Corporate Membership for Council employees at no cost to the Council.

It was agreed:

- (i) that the Council join the Galleon Centre's Corporate Membership Scheme; and
- (ii) that the Head of Personnel make the necessary arrangements with the Galleon Centre including effective communication to employees.

JOINT STAFFING WATCH RETURN - DECEMBER 1999

6. There was submitted and noted a report dated 4 April 2000 (circulated) by the Director of Corporate Services which advised of the Joint Staffing Watch statistics submitted to CoSLA in respect of the December 1999 reporting period.

UPDATE ON HEALTH AND SAFETY MATTERS

7. There was submitted and noted a report dated 4 April 2000 (circulated) by the Director of Corporate Services which provided an update report on issues relating to Health and Safety matters.

SOCIAL DAY CARE IN MUIRKIRK AND NEW CUMNOCK (Item 8, Page 805)

8. There was submitted a joint report dated 4 April 2000 (circulated) by the Directors of Social Work and of Corporate Services which sought approval of additional staffing within the Social Work Department, subject to consultation with Trade Unions.

It was agreed to approve the amendment to the staffing structure within the Social Work Department as outlined within the report.

SUMMARY REPORT ON INJURY ACCIDENT STATISTICS

9. There was submitted a report dated 12 April 2000 (circulated) by the Director of Corporate Services which provided a summary of those injury accidents which

required to be reported to the Health and Safety Executive, in line with the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995.

It was agreed:-

- (i) to note the amendments to Appendix 3 of the report; and
- (ii) otherwise, to note the contents of the report.

EXCLUSION OF PRESS AND PUBLIC

10. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act.

RENT REVIEW - BLOCK 16, UNITS 14 AND 15, SMIDDY COURT, GLENCAIRN INDUSTRIAL ESTATE, KILMARNOCK

11. There was submitted a report dated 16 March 2000 (circulated) by the Director of Development Services which advised of the review of rental of the industrial premises, Block 16, Units 14 and 15, Smiddy Court, Glencairn Industrial Estate, Kilmarnock.

It was agreed to approve the rental, as detailed in paragraph 6 of the report, of £23,200 (plus VAT) per annum, effective from 28 March 2000 for Block 16, Units 14 and 15 Smiddy Court, Glencairn Industrial Estate, Kilmarnock, and to instruct the Solicitor to the Council to conclude the transaction on behalf of the Council.

RENT REVIEW AT 43-49 JOHN FINNIE STREET, KILMARNOCK

12. There was submitted a report dated 30 March 2000 (circulated) by the Director of Development Services which advised of the rent review for office premises at 43-49 John Finnie Street, Kilmarnock.

It was agreed to approve the increase in rental, as detailed in paragraph 6 of the report, from £19,550 to £21,500 per annum, effective from 1 April 1999 for the office premises at 43-49 John Finnie Street, Kilmarnock and to instruct the Solicitor to the Council to conclude the transaction on behalf of the Council.

RENT REVIEW - CAPRINGTON GOLF COURSE, KILMARNOCK

13. There was submitted a report dated 6 April 2000 (circulated) by the Director of Development Services which advised of the review of rental of Caprington Golf Course, Kilmarnock.

It was agreed to approve the increase in rental, as detailed in paragraph 7 of the report, from £8,000 to £15,500 per annum, effective from 15 May 1998 for Caprington Municipal Golf Course, Kilmarnock, and to instruct the Solicitor to the Council to conclude the transaction on behalf of the Council's Community Services Department.

KILMARNOCK TOWN CENTRE PROPERTY DISPOSAL (Item 20, Page 672)

14. There was submitted a report dated 11 April 2000 (circulated) by the Director of Development Services seeking authority to enter into an agreement with Vico Properties Plc to dispose of the Council's interest in the rental income and the reversionary interest of the subjects known as Phases 2 and 3 at King Street, Kilmarnock

Councillor Jackson, seconded by Councillor McIntyre, moved:

- (i) to dispose of the Council's rental interest in Phases 2 and 3 in return for a payment of £2,750,000;
- (ii) to dispose of the Council's reversionary interest in return for a payment of £50,000; and
- (iii) to authorise the Solicitor to the Council to conclude the transaction, ensuring appropriate safeguards for the Council's interest.

Councillor Reid, seconded by Councillor D Coffey, moved as an amendment the direct negative.

On a division by a show of hands the motion was carried by five votes to three.

The meeting terminated at 1028 hrs.